



# Friday Focus

August 14, 2008

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**The mission of Eaton Elementary is to develop independent thinkers and problem solvers for life.**

## ***The Weeks Ahead...***

- Aug. 18 – Nancy Kersten's Birthday
- Aug. 17– First day for ½ Kindergarten
- Aug. 19 – Second ½ of kindergarten arrives
- Aug. 19 – Leadership Team Meeting 3:30 Library
- Aug. 21 --Akiko Mizuno & Kim Wilson's birthday
- Aug. 21 – All Pre-K and K
- Aug. 25 – Boy & Girl Scout Leaders will speak to classrooms
- Aug. 27 – Boy Scout Sign-Ups 6:00
- Aug. 30 – Lindsay Stockdale's birthday
- Sept. 1 – Girl Scout Sign-Up Night
- Sept. 1 – PD – Skills Tutor; Marzano's Research on Promethean 3:30/Library
- Sept. 2 – Donna Bird's (Cafeteria) birthday
- Sept. 7 – Labor Day

## **From Jennifer Malone**

- ✦ Thanks for all your efforts this week. You've made it through the first days of school, and that is quite an accomplishment. These beginning days are relentlessly exhausting. Melanie and I compare it to boot camp! Keep your positive attitudes, get some rest, and things will seem easier on Monday. As you get to know your students, your days and routines will become habit, and the struggle to teach every little procedure will lessen. Thanks so much for a job well done! Thanks so much for being professionals, being supportive of one another, and keeping a smile on your face!
- ✦ We are in the midst of our PTO Membership Drive. The cost is \$4.00 per person. The classrooms (one in K- 2 and one in 3-4) with the most people joining will win a pizza party. Anyone can join, so have your children ask their family and friends to be part of our PTO! **Please put this in your Friday Notes.** Also, traditionally, all Eaton teachers join PTO. You can turn in your money along with your class to help boost that total!
- ✦ Great job with Parent Nights first and third grades. We'll tackle second and fourth grade next week. Provide parents a sign-in sheet and turn this in to the office for Family Engagement endeavors. Continue collecting the \$5 donation for planners and folders.
- ✦ Melanie requests that kindergarten teachers turn in Registration Forms by 3:00 Friday afternoon and bring the manila folders with all other information to her as soon as they are complete.
- ✦ Make sure your students are wearing name badges to lunch and special area classes. It would also be a wise choice to continue putting name/address/phone number stickers on new or very young bus riders.
- ✦ Don't forget, "in your spare time," to complete the online mandatory trainings and sign off in the office.
- ✦ If you have students for whom English is not the first language of the household, please email the name to Amanda Stewart ([stewart@loudoncounty.org](mailto:stewart@loudoncounty.org)).
- ✦ Please check your email at least 2-3 times each day. If you don't do this, you will always be lagging behind in the latest school information.
- ✦ Our kindergarteners and pre-K students join us one-half at a time beginning August 17th. Friday, Aug. 21 is the day for all preschool and kindergarten to begin. This means that traffic will

#### No School

- Sept. 10 – Heather Dillinger's birthday
- Sept. 11 – Sharon Shaver's birthday
- Sept. 11 – Rocket Romp Kick Off – Up, Up, and Away
- Sept. 14 – Sharon Wiggins' birthday
- Sept. 15 – Erin Wilson's birthday
- Sept. 15 -- 3:30-4:00 – PD Meeting -- Library
- Sept. 16 – Leadership Team Meeting 3:30 – Library
- Sept. 16 – Donna Yeane's birthday
- Sept. 17 – Last day of 1<sup>st</sup> grading period
- Sept. 20 – Pat Navarro's birthday
- Sept. 21 – Melinda Moroz's birthday
- Sept. 22 – Principal's Night In 6:00
- Sept. 24 – Report Cards
- Sept. 25 – School Pictures
- Sept. 30 – Rocket Romp
- Oct. 1 – PTO & Parent Conferences/Social Studies Fair
- Oct. 2 – Beth Dutton's birthday

be a particular bear on that day, so arrive early.

- ✦ Make sure you have turned in all student forms from Registration Day to the office. We will then file them in the appropriate places.
- ✦ Teachers going through the formal evaluation process need to email the Self-Assessment to me no later than August 31. I also still need most of you to schedule your first observation.
- ✦ **Thanks to all the teachers who have already been sending me lesson plans. Please continue to do this as it serves as documentation for professional development and accountability purposes. It would be a great idea to post this on your web site each week. I plan to do a thorough job keeping track of this for the 09-10 year, so make this a weekly habit.**
- ✦ I will begin doing scheduled formal observations and unscheduled informal walk-thru observations next week. When I have the pleasure of visiting your classroom, please do not stop teaching. I will just quietly observe and make a hasty exit. The purpose of these evaluations is part of my accountability process as much as it is yours. We all want to work together to provide the best instruction possible for our students.

## Bus Duty next week.....

**Morning: McNabb, Butler, Hatcher**

**Afternoon: Hattley, Hurst, MacKintosh**