



# Friday Focus

September 4, 2009

Volume 7, Number 6

The mission of Eaton Elementary is to develop independent thinkers and problem solvers for life.

## The Weeks Ahead...

- Sept. 7 – Labor Day  
No School
- Sept. 9 – Team  
Apparel Day
- Sept. 10 – Pajama Day
- Sept. 10 – Heather  
Dillinger's birthday
- Sept. 11 – Wacky Day
- Sept. 11 – Sharon  
Shaver's birthday
- Sept. 11 – Rocket  
Romp Kick Off – Up,  
Up, and Away
- Sept. 14 – Sharon  
Wiggins' birthday
- Sept. 14-24 – Book  
Fair
- Sept. 15 – Erin  
Wilson's birthday
- Sept. 15 -- 3:30-4:00 –  
PD Meeting -- Library
- Sept. 16 – Leadership  
Team Meeting 3:30 --  
Library

## From Jennifer Malone

- ✦ *I know this has been a tough year so far. You can feel it in the air! We are already exhausted and it is just Labor Day. The question for all of us now is – what can we do to improve the situation? I am up for all suggestions no matter how big or small. I do know that if we don't stick together, work as a team, and have each other's backs, we will not be successful in the end. I will place a Suggestion Box in the workroom next week, and I encourage your ideas. What are we doing now that could possibly be dropped from the work load? What are we doing right? What do you want done differently? The one requirement is that you give true suggestions – not just complaints. Melanie and I love each and every one of you and we want the best for YOU and our students. If we could take many of these burdens for you, we would in a heartbeat. I believe in you, I believe in our students, and I believe we can turn things around! Enjoy the three day weekend! You deserve the break.*
- ✦ The theme for this year's Rocket Romp is "Up, Up, and Away." Kim Wilson, Pre-K, and PTO President Carly Henson are working diligently to prepare for the big event. As we return to school next week, this is the schedule for dress-up days: **Wednesday – College Team Day; Thursday –Pajama Day; and Friday (kick-off) – Wacky Day.**
- ✦ We will have the grade level collaborative meetings again this year. Grades 1, 2, and 4 will meet on Tuesday, September 22 and Kindergarten and 3<sup>rd</sup> grade will meet on Wednesday, September 23. Karen is currently looking for subs and you will get a printed schedule when she has finished. On September 22, 4<sup>th</sup> grade will meet in my room from 8:15 – 9:45, 2<sup>nd</sup> grade will meet from 9:50 – 11:20 and eat lunch in my room from 11:20 – 11:50, and 1<sup>st</sup> grade teachers will eat in my room from 12: - 12:30 and meet from 12:30 – 2:00. On September 30, 3<sup>rd</sup> grade will meet from 8:15 – 9:45 and Kindergarten will meet from 10:00 – 11:30 and can eat in my room from 11:30 – 12:00 or in your usual manner. Jennifer is allowing us to order lunch out those days if you would like. You can decide on your grade level. If you decide to order lunch, please let Tammy and I know so we can be included. I have some menus and last year, some restaurants would deliver if we ordered a day ahead. We will spend the first part of our time discussing strategies for vocabulary, math, and pre-assessment. Kathy wants answers to the following questions: (1) What strategies work for you? (2) What might you try? (3) How do you assess before lessons so that you are not teaching something they already know? (4) What strategies work for you that you can share with other? Please select one person per grade level to be the typist. Kathy WILL NOT proof the notes we send to her so please be careful.

- Sept. 16 – Donna Yeaney's birthday
- Sept. 17 – Last day of 1<sup>st</sup> grading period
- Sept. 20 – Pat Navarro's birthday
- Sept. 21 – Melinda Moroz's birthday
- Sept. 22 – Principal's Night In 6:00
- Sept. 22-23 – C&I Coaches meet with grade levels
- Sept. 24 – Report Cards
- Sept. 25 – School Pictures
- Sept. 30 – Rocket Romp
- Oct. 1 – PTO & Parent Conferences/Social Studies Fair
- Oct. 2 – 4<sup>th</sup> Grade Farm Day Trip
- Oct. 4 – Craig McKenzie's birthday
- Oct. 5 – Marianne Phillips' Birthday
- Sept. 13 – Breakfast provided by NPBC
- Oct. 13 – 3:30-4:00 – PD Meeting – Library
- Oct. 14 – Leadership Team 3:30 Library
- Oct. 15 – Barbara Johnson's birthday
- Oct. 15 – K Field Trip to Halls Fruit & Berry Patch
- Oct. 16 – 1<sup>st</sup> Grade Field trip to Mayfield Corn Maze
- Oct. 17 – Beth Moore's birthday
- Oct. 18 – Betty Buckles' Birthday
- Oct. 16 – 1<sup>st</sup> Grade Field Trip to Mayfield

- ✦ Make sure you complete the Young Achiever's nomination and turn it in to the office prior to Sept. 15<sup>th</sup>. (Grades 1-4)
- ✦ As I said in staff meeting, we can expect the Fire Marshal at any time for our annual inspection. Make sure you are in compliance in all areas.
- ✦ Para-Professional Evaluations need to be turned in to me by September 15<sup>th</sup>. I will look them over and then meet with each person individually.
- ✦ **Toia Jones from UT will be here Friday at 1:00 to have the initial meeting with our School Wide Positive Behavioral Support team. We will meet in Nancy Lee's room. See if your assistant can cover class for this hour. If that's not possible, let me know and we will find someone.**
- ✦ Next Tuesday our friends at New Providence Baptist Church will be providing desserts for you.
- ✦ As per Board policy for personal days: Requests must be made on forms from office and, except for emergencies, be submitted at least one week in advance. Personal leave must be used by May 15<sup>th</sup> of each year. Except for emergency reasons approved by the Director of Schools, personal leave may not be taken immediately before or following holidays, in-service days, during scheduled tests or exam days, and during the first week or the last two weeks of school, and more than ten percent of teachers may not take personal leave on the same given day.
- ✦ Verizon Wireless reps will have a table in the workroom Sept. 8.
- ✦ Woodlawn Baptist Church is planning a shopping trip again at the end of the month. Please send suggestions of students that might need to go shopping for school clothes to Melanie by next Friday, Sept. 11.
- ✦ Please advertise in your Friday Notes our Principal's Night In on Sept. 22. This is a meeting where parents can give us their input toward school improvement initiatives. Supper is included!
- ✦ We have several buses arriving to school just as the Pledge begins. While we are hoping to work out the "kinks" in transportation for the year, we need to be patient with the students who are caught in the middle. If these children have not had breakfast, we will be feeding them prior to sending them to class. If you have a chronically late student, check with Mrs. Amburn before "lowering the boom" on them.
- ✦ Our Eaton Spelling Bee will be Friday, October 23 at 1:00. Third and fourth grade students will compete. Our school winner will go on to the practice session that is the Loudon County Spelling Bee on November 16<sup>th</sup>.
- ✦ I sent an email to 3<sup>rd</sup> and 4<sup>th</sup> grade teachers about an ensemble performance being offered by the Knoxville Symphony. I need an answer – yes or no – as to scheduling this program for our students.
- ✦ **Thanks to all the teachers who have been sending me lesson plans and Friday Notes. Please continue to do this every week.**

- Oct. 20 – Ellie Guldán and Tammy Hattley's birthdays
- Oct. 21 – Picture Retake Day
- Oct. 23 – Eaton Spelling Bee
- Oct. 27 – Loudon County Social Studies Fair for 4<sup>th</sup> Grade
- Oct. 27 -- 3:30-4:00 – PD Meeting – Library
- Oct. 28 – East TN Regional Leadership Class to visit Eaton/NMS campus, tour school, see Beanstalk
- Oct. 30 – Halloween Parties
- Oct. 30 – Mrs. Talley's class trip to Dollywood Arts Program

## **Bus Duty Next Week...**

**Morning – McKee, Martindale, Lynn**

**Afternoon – Moroz, Russell, Warren**